



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

AREA
DI CAMPUS DI FORLÌ

Call for applications
to the Master's Degree (Laurea Magistrale) with restricted access in

INTERPRETING

Class LM-94 - Specialized translation and interpreting

CURRICULUM INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION

(course code 6825)

Course website

<https://corsi.unibo.it/magistrale/Interpretazione>

Academic year 2025/26

This is an English courtesy translation of the original documentation prepared in Italian.

Only the original version in Italian has official status and legal value.

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1 - GENERAL INFORMATION AND GENERAL CALENDAR

The Master's Degree in "Interpreting", class LM-94 – Specialized translation and interpreting, has **TWO CURRICULA**:

- **Curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION (INTECO)**, 15 available places: **THE PRESENT CALL FOR APPLICATIONS** refers to this curriculum only;
- **Curriculum CONFERENCE INTERPRETING (INCONF)**, 32 available places: this curriculum has a separate call for applications.

The curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION is taught **in English and in a blended mode** (the first semester of the first year is taught on-campus, while the second semester of the first year and the full second year are taught online and/or on e-learning platforms, the final exam will be discussed on-campus). Its subjects include distance and technology-mediated interpreting, applied Italian and English linguistics, and the creation and adaptation of multimedia texts for corporate and institutional communication.

The curriculum CONFERENCE INTERPRETING is taught **in Italian and fully on-campus**. Its subjects include language classes and interpretation between Italian and the languages chosen as Language B and Language C. It also includes educational activities in linguistics, interpreting theory, institutional communication, and methods and technologies for interpreting.

The degree that will be awarded for both curricula is the Master's degree in "Interpreting", class LM-94.

Upon request, the Student Administration Office (Segreteria studenti) can certify the curriculum followed.

Candidates may apply for selection in both curricula, applying according to the procedures and deadlines set forth in the respective calls for applications and **by paying the application fee for each curriculum**.

Information regarding the course (curricula, educational objectives, regulations, admission requirements, syllabi, information and contacts, etc.) is available on the **course website**:

<http://corsi.unibo.it/Magistrale/Interpretazione>.

As a result of the changes in regulations stipulated in DM 1649 of 19.12.2023, the activation of the Master's degree program in "Interpreting" is subject to the **successful conclusion of the ministerial approval process**.

1.1.Places available for the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION

For the academic year 2025/2026, there are **15 available places** for the curriculum **INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION**, and they are divided as follows:

- n. **5 places** for Italian citizens, European Union citizens and non-EU citizens with equivalent status who have obtained or are about to obtain their BA in an Italian University or similar institution (**Italian BA**);

- n. **5 places** for Italian citizens, European Union citizens and non-EU citizens with equivalent status who have obtained or are about to obtain their BA in a University or similar institution outside of Italy (**non-Italian BA**);
- n. **5 places** for non-EU citizens living outside of Italy.

Candidates can refer to www.unibo.it/studentiinternazionali to check if they fall within "Italian citizens, European Union citizens and non-EU citizens with equivalent status" or "Non-EU citizens living outside of Italy".

If the places reserved for non-EU citizens living outside of Italy are not filled, vacant places will be made available to European Union citizens and non-EU citizens with equivalent status with a non-Italian BA, and the final rankings will be drafted accordingly.

If the places reserved for European Union citizens and non-EU citizens with equivalent status with a non-Italian BA are not filled, vacant places will be made available to European Union citizens and non-EU citizens with equivalent status with an Italian BA, and the final rankings will be drafted accordingly.

1.2. General calendar

The deadlines in the following **GENERAL CALENDAR** are PEREMPTORY and non-negotiable.

PHASES	DEADLINES
1. Submission of application for the entrance exam	June 11, 2025 at 13:00 CEST
2. Results of CV screening to be admitted to the entrance exam	June 20, 2025
3. Entrance exam schedule published and link sent out	June 24, 2025
4. Entrance exam	July 1, 2025 and (if necessary) July 4, 2025
5. Rankings lists published / First enrolment phase begins	July 21, 2025 at 15:00 CEST
6. First enrolment phase of the winner candidates ends The matriculation will be CONDITIONAL for the 'winner' candidates who, on the day of the enrolment, have already obtained at least 150 CFU and/or are only missing the final exam to obtain their undergraduate degree.	July 28, 2025

PHASES	DEADLINES
7. Declaration of interest for the unallocated places procedure	From July 21, 2025 at 15:00 CEST to July 28, 2025
8. List of candidates who can enroll is published / Second enrolment phase begins	July 30, 2025 at 10:00 CEST
9. Second enrolment phase ends The matriculation will be CONDITIONAL for the 'winner' candidates who, on the day of the enrolment, have already obtained at least 150 CFU and/or are only missing the final exam to obtain their undergraduate degree.	August 6, 2025
10. Additional unallocated places procedure The matriculation will be CONDITIONAL for the candidates who, on the day of the enrolment, have already obtained at least 150 CFU and/or are only missing the final exam to obtain their undergraduate degree.	From August 25, 2025 to November 20, 2025
11. Deadline for BA graduation for the candidates who enrolled conditionally.	December 31, 2025

It is important to consult on a regular basis:

- the **Studenti Online** portal at www.studenti.unibo.it,
- your Unibo inbox nome.cognome@studio.unibo.it at www.unibo.it/LaMiaEmail (the Unibo email address is generated after registering on Studenti Online),

as this is the only direct way for the administrative staff to update candidates regarding their application (ranking, unallocated places procedure, enrolment etc.).

1.3. Note for candidates with previous academic careers

All the candidates, including the candidates who are transferring their academic career from another Italian University or from another course of the University of Bologna, **must go through the selection process meeting the deadlines indicated in the general calendar and following the instructions in this call for applications.**

If you intend to apply for the recognition of previous second-cycle studies because you hold an Italian or foreign master's degree, or because you have studied abroad without obtaining a degree

(because you have renounced or forfeited your studies, or for concurrent enrolment in another master's degree), you still must go through the selection process (see [section 7](#) for more details).

The aforementioned candidates who have a previous (or current) academic career are invited to check the conditions to be admitted to the second year of the course.

In the academic year 2025/2026 of the Master's degree in *Interpreting* (class LM-94, course code 6825), **only the first year of the new order of the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION** will be activated; therefore, if you pass the selection and the recognition of credits will be judged as successful by the Programme Board, you will be admitted **to the second year of the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION of the previous Master's degree in *Interpreting* (course code 6057).**

The academic study plans of the Master's degree in "*Interpreting*" are available on the course website at <https://corsi.unibo.it/magistrale/Interpretazione/insegnamenti>.

2 - ADMISSION REQUIREMENTS

The requirements to be admitted to the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION (INTECO) of the Master's degree in *Interpreting*, class LM-94, are the following:

- good placement in the ranking lists within the limits of the AVAILABLE PLACES for the selection ([section 1.1](#)); the Master's degree programme has a restricted access, therefore it allows a planned number of students per curriculum to enrol in relation to the available resources;
- one of the following ACADEMIC QUALIFICATIONS:

A degree in one of the following classes or previously available degrees of the Italian system or another qualification obtained abroad, recognized as eligible:

ex D.M. 270/04:

- class L-11: LINGUE E CULTURE MODERNE
- class L-12: MEDIAZIONE LINGUISTICA

ex D.M. 509/99:

- class 3: SCIENZE DELLA MEDIAZIONE LINGUISTICA
- class 11: LINGUE E CULTURE MODERNE

Previously available 4-years Italian degrees: Degree in

- "Traduzione e in Interpretazione"
- "Traduttore e Interprete"
- "Lingue e Letterature straniere moderne".

If you have obtained or are about to obtain **an Italian qualification that is not mentioned above or a foreign qualification**, you must submit the documents listed in [section 3](#) of this call for applications, and your degree will be screened by the entrance exam Commission. If it is deemed **eligible** by the Commission, you will be allowed to participate in the entrance exam.

The screening results will be published officially and anonymously on **Studenti Online** at www.studenti.unibo.it, in the details of the admission request, on **JUNE 20, 2025**.

In addition, for the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION, the admission of every candidate is subjected to a screening by the entrance exam Commission of **the documentation attesting the required proficiency in their language of choice different from English and Italian (language certification or, if not available, curriculum of personal linguistic history)**. If it is deemed **eligible** by the Commission, you will be allowed to participate in the entrance exam. Also in this case, the screening results will be published officially and anonymously on **Studenti Online** at www.studenti.unibo.it, in the details of the admission request, on **JUNE 20, 2025**.

In either case, for the submission of documents please refer to [section 3](#) of this call for applications.

- The following LANGUAGE PROFICIENCY SKILLS: **the proficiency of English and another language (besides Italian)** must be **at least level C1 of the CEFR** (Common European Framework of Reference for Languages) and the **proficiency of Italian** must be **at least level B2 of the CEFR**.

In the case of English and Italian, the entrance exam will assess your comprehension skills and your ability to orally produce a clear and coherent summary of texts, including those with a higher level of complexity. For these two languages, no additional documentation is required as the candidate's personal proficiency skills are positively verified by the achievement in the entrance exam of the minimum eligibility scores indicated in this call for applications (see [section 5](#)).

For the other language of choice, candidates must submit the required **documentation** (language certification or, if not available, curriculum of personal linguistic history) attesting at least level C1 of the CEFR or deemed equivalent by the entrance exam Commission (see previous point). The entrance exam cannot be taken in the absence of such certification or curriculum, or in the event of a negative assessment by the entrance exam Commission. To fill in the curriculum of your personal linguistic history, you can follow the template provided on <https://corsi.unibo.it/2cycle/Interpreting/how-to-enroll>.

- Candidates who, at the deadline for enrolling in the entrance exam, have not yet **obtained the required academic qualification, are nonetheless eligible to take the exam**.

The winner candidates or the candidates selected for the unallocated places who, on their matriculation deadlines, have not yet obtained the required academic qualification, will be able to conditionally enrol in the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION of the Master's degree in *Interpreting* **only if on that date they have already obtained a minimum of 150 CFU/ECTS or have already passed all the exams required by their study plan and are only missing the final exam**.

In either case, they must obtain the required academic qualification **by December 31, 2025**. If candidates do not meet this deadline, they will be excluded from the Master's degree.

3 – How to apply

3.1. Applying on Studenti Online

Candidates must register for the entrance exam for the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION of the Master's degree in *Interpreting* starting from the publication of this call for applications and **no later than June 11, 2025 at 13:00 CEST**, following these steps:

- **Login on Studenti Online** (www.studenti.unibo.it) **using your SPID or CIE credentials**. The system will automatically retrieve personal data and then create the University credentials (username nome.cognome@studio.unibo.it and password) and an email account.
If you are an **international student** without an Italian ID, you can log in with the University credentials that you can obtain on www.studenti.unibo.it, choosing “REGISTER” and then “INTERNATIONAL STUDENTS REGISTRATION”.
- **Apply for selection:**
 - click on the “ADMISSION APPLICATION” button;
 - in “SECOND CYCLE DEGREE PROGRAMME” select the course “INTERPRETING – CURRICULUM INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION (INTECO)”;
 - **state the additional language with a proficiency level of C1 of the CEFR or equivalent, different from English and Italian;**
- **pay the € 50 application fee** through the PagoPA platform, following the instructions that appear on **Studenti Online**(www.studenti.unibo.it).
This fee will not be refunded under any circumstances.
The application is considered valid only after the successful payment of the fee.
- Please attach online the following documents in .pdf format:
 - a) **Documentation regarding the additional language, different from English and Italian, attesting at least level C1 of the CEFR or equivalent (language certification or, if not available, curriculum of personal linguistic history that can be filled in according to the template available at <https://corsi.unibo.it/2cycle/Interpreting/how-to-enroll>) (MANDATORY)**
 - b) **ONLY if the candidate has obtained or is about to obtain an Italian qualification not listed in [section 2](#) of this call for application as “academic requirements” or a non-Italian qualification:** self-certification of exams taken and their marks (Italian BA), or original certificate stating the degree that they are to obtain **abroad**, as well as original transcript of exams with marks and credits. Should these documents not be in one of the languages of this Master's degree, they must be officially translated into Italian.
Candidates who have obtained or about to obtain an undergraduate degree at the University of Bologna can attach their degree from those automatically suggested by the system. Candidates who have obtained or about to obtain an undergraduate degree that is listed among the “academic requirements” in [section 2](#) of this call for application **DO NOT HAVE TO ATTACH ANY DOCUMENTATION;**

- c) **ONLY for non-EU candidates:** copy of the residence permit, mandatory for non-EU citizens with equivalent status;
- d) **ONLY for candidates with disabilities or SLDs:** if relevant, a request for adaptations (for more information see [section 4](#)).

Only candidates who have applied within the deadlines and following the instructions above, including paying the application fee, will be admitted to the entrance exam.

For online assistance in applying for the entrance exam, candidates can contact the **Studenti Online Help Desk** at +39 051 2080301 or by e-mail at help.studentionline@unibo.it.

3.2. How to apply for non-EU citizens residing outside of Italy

In addition to applying for the entrance exam for the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION of the Master's degree in *Interpreting* by the deadline of **June 11, 2025 at 13:00 CEST**, following the instructions set out in [paragraph 3.1](#), **non-EU citizens residing outside of Italy and non-EU citizens residing outside of Italy who have to compete with EU students**, under the provisions of the Italian Ministry of University and Research (MUR) published on their website www.university.it/studenti-stranieri, must:

- hold an **undergraduate degree** granting access to Italian University second-cycle degrees;
- apply for **pre-enrolment** on www.university.it and request a student **visa**. Only one degree course may be chosen, and international students must be admitted to it.

For more details see:

www.unibo.it/IscrizioniLaureaMagistraleTitoloEstero

www.unibo.it/IscrizioneLaureaMagistraleNonUE

<https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/studenti-internazionali-come-prepararsi-alliscrizione>.

PLEASE NOTE

Non-EU citizens holding a student residence permit who **formally drop out** of this or another Italian university lose their eligibility for residing in Italy, leading to their residence permit to be revoked and to the loss of the equivalent status. In this case they will have to return to their countries of origin and start the pre-registration procedures through the competent Italian Diplomatic Representatives (Embassies/Consulates) via University, within the deadlines defined every year and published on the website www.university.it/studenti-stranieri.

4 – REQUEST FOR ADAPTATIONS FOR CANDIDATES WITH DISABILITIES OR SLDs

Candidates who, based on the entrance exam described in [section 5](#) of this call for applications, wish to request adaptations, may do so by the enrolment deadline (**June 11, 2025 at 13:00 CEST**).

Possible **adaptations** are:

- Additional time: 30% extra time for candidates with SLD, other LD or illness; 50% extra time for candidates with legally recognised disability and/or handicap according to Act/L. 104;

- assistance during the exam with tools such as reading and writing assistants, non-scientific calculator or other supports to be evaluated on a case-by-case basis.

The list of possible adaptations can be found on the adaptation request form.

In the case that the relevant aid that a candidate requires is unavailable, an alternative solution will be identified that guarantees equal opportunities to the candidate.

The procedure to request adaptations is as follows:

- **login on [Studenti Online](http://www.studenti.unibo.it) (www.studenti.unibo.it)** and apply for the entrance exam,
- **download the “Adaptation request form”** in the details of the application and fill it out,
- **upload, in the dedicated section, the filled out “Adaptation request form”** (in pdf format),
- **upload, in the dedicated section, also the specialist documentation** required, such as:
 - SLD diagnosis (Act/L. 170/2010) issued by the National Health Service or by a private Health Centre recognised and licensed by the State. Documents must not date back more than three years or have been issued after the candidate’s 18th birthday.

In view of the emergency situation that has led to a reduction of the activities of the national health service clinics, SLD diagnosis (Act/L. 170/2010), will be accepted for adaptation requests for entrance exams even if they have been issued more than three years ago. After enrolment, the University administration may require to provide an updated diagnosis or written proof of a pending renewal.

For more details, please refer to the website: <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>.

- Certification of a different specific learning disorder issued by a practitioner recognised by the national health authority.
- Certification of handicap according to Act/L. 104/92.
- Legal certification of recognised disability.
- Medical certification, issued by a specialist, attesting health conditions (physical and/or mental) which may affect the candidate’s temporary ability to study and to take the entrance exam.

The certifications must be clear and complete with all relevant information to understand the candidate's specific needs.

PLEASE NOTE: If candidates possess certificates according to Law No. 104 as well as any other medical documentation, it is important to include both in the application.

Candidates with disabilities or SLDs living outside of Italy who wish to request adaptations, must provide the relevant legalized certification certifying the status of disability or SLD issued by their country of residence, **with an official translation exclusively in Italian or English.**

The certificates are examined by the relevant University Office to determine that the documentation certifies a disability or SLD recognised by the Italian legislation.

PLEASE NOTE: MAKE SURE THAT YOU HAVE UPLOADED THE ADAPTATION REQUEST FORM AND HEALTH CERTIFICATION BEFORE CLOSING THE APPLICATION FOR THE ENTRANCE EXAM.

All documentation is evaluated by the Office for Students with disabilities and SLD to determine that the adaptations requested are coherent with the submitted documentation. If documents are missing or unreadable, further documentation will be requested by e-mail to the candidate's University address nome.cognome@studio.unibo.it, and must be sent back by the deadline communicated in the email.

If you do not submit your request within the deadlines indicated in the call for applications or if you do not send the additional documents requested within the deadlines indicated by the Office for Students with disabilities and with SLD, you will not be able to receive the requested adaptations.

The granted adaptations are communicated by e-mail by the Student Administration Office or directly by the entrance exam Commission.

For clarifications on the adaptation request procedure, please contact the Office for students with disabilities and with SLD at ases.adattamentiammissione@unibo.it.

5 – ENTRANCE EXAM AND EVALUATION CRITERIA

5.1. The entrance exam

The exam will take place

TUESDAY, JULY 1, 2025

and, if necessary, Friday, July 4, 2025

ONLINE.

In case it will be necessary to resort to the exam of the Curriculum in INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION on July 4, 2025, the candidate's call will not overlap their potential call on the same day for the exam of the Curriculum in CONFERENCE INTERPRETING.

The candidates will be told at **what time they will need join the meeting to take the parts of the exam no later than Tuesday, June 24, 2025 through an e-mail sent to the address** nome.cognome@studio.unibo.it (generated in the application process), **together with a link** with instructions on how to join.

If the e-mail address nome.cognome@studio.unibo.it has been previously generated, please verify that it is functioning correctly.

PLEASE NOTE: The DIT (Department of Interpreting and Translation) is responsible for its own side of connection quality, but not for the candidate's local connection and exam conditions.

Candidates must have a computer with a webcam, a headset with a microphone (preferably with a USB connection) and a stable connection.

The **purpose** of the entrance exam is to assess the candidates' personal preparation and their level of:

- text comprehension, summary skills and oral production in English;
- text comprehension, summary skills and oral production in Italian.

The entrance exam consists of **THREE PARTS**.

In **PART 1** the candidate will have to orally translate into English a text written in Italian, simultaneously to the text scrolling on the screen, without the possibility to pause it or lower its speed. The duration of this part will be from 2 to 3 minutes.

In **PART 2** the candidate will have to orally translate into Italian a text written in English, simultaneously to the text scrolling on the screen, without the possibility to pause it or lower its speed. The duration of this part will be from 2 to 3 minutes.

In **PART 3** the candidate will have to orally answer in English to one or more general questions asked in English about the contents of the Curriculum in INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION.

A candidate who takes only one part of the entrance exam will be **ineligible** for admission, and the part of the exam they have taken will not be evaluated.

All parts of the exam involve video and audio recording of the candidates, in addition to their visual and personal identification.

Candidates may not leave the virtual classroom or stop sharing audio or video on their own initiative. They will have remain in the virtual classroom until they are asked to leave by the invigilators.

Candidates are admitted to the entrance exam only if they have a valid identity document in accordance with Italian Presidential Decree 445/2000.

Under Italian Presidential Decree 445/2000, valid documents include identity cards, passports, driver's licenses, nautical licenses, pension booklets, licenses to operate thermal/HVAC equipment, gun licenses, identification cards, provided they have a photograph and stamp or other equivalent marking, issued by a State Administration.

The entrance exam Commission, nominated by the Department Council and composed of at least 3 official members (and possible substitutes) chosen amongst faculty members teaching in the Master's degree, guarantees that the exam procedures are carried out correctly.

The Commission will check the identity of each candidate by checking the details on the identity document that the candidate will show before taking the exam against those provided by the candidate upon applying for the exam.

Candidates are therefore asked to have at hand the **same document** uploaded when signing up for the exam.

The entrance exam will take place regardless of how many candidates sign up for it or how many are present the day of the exam.

During the exam, candidates are not allowed to communicate with or try to contact other people, except for the invigilators or the Commission members.

5.1. Evaluation criteria

The general evaluation criteria are as follows:

- **for PART 1 and 2:** ability to find linguistic and textual management solutions in real time, coherently with the contents and the intentions communicated by the source text; comprehension and fluency, formal appropriateness, internal organization and cohesion of the target text;
- **for PART 3:** ability to discuss in English in a correct, cohesive and coherent way; accuracy and degree of explanation of the answers.

PART 1 and 2 will be given **a maximum of 30 points each**; PART 3 will be given **a maximum of 10 points, resulting in a total of 70 points**.

In order to be considered **ELIGIBLE**, candidates must achieve a **minimum score of 10/30** in each of PART 1 and 2.

The candidates who do not achieve a minimum score of 10/30 in **PART 1** will not receive a score for the remaining parts.

5.2. Rankings

The candidates who reach the minimum scores set out above will be considered **ELIGIBLE**.

The ranking of eligible candidates is obtained by summing up the scores of all THREE PARTS (1, 2 and 3) for each candidate.

The eligible candidates who reach the highest final score (sum of PART 1, 2 and 3), within the number of places available per student category, will be considered **WINNERS**.

The candidates who do not reach the minimum scores set out above of 10/30 in each of PART 1 and 2 will be considered **NON-ELIGIBLE**.

The ranking of NON-ELIGIBLE candidates is obtained by:

- a) adding the scores of PARTS 1, 2 and 3, if the candidate has reached the minimum score of 10/30 in PART 1;
- or
- b) counting only the score of PART 1, if the candidate has not reached the minimum score of 10/30 in PART 1.

In the final ranking lists, the ELIGIBLE candidates precede all the NON-ELIGIBLE candidates.

In the event of a tie, priority is given to the youngest candidate.

In the event of a tie and of an identical date of birth, priority is given to the candidate who obtained the highest score in the presented qualification.

To this aim, if either one of the candidates or both hold a non-Italian undergraduate degree, they will be asked to send in a declaration or a Diploma Supplement bearing the Italian equivalent of their original graduation mark, or alternatively, the original graduation mark accompanied by the evaluation scale.

In the event of a further tie, priority is given to the candidate who applied earlier for the entrance exam.

Only eligible candidates can be admitted or state their interest for unallocated places for the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION of the Master's degree in *Interpreting*, class LM-94.

6 – PUBLICATION OF RANKINGS

Once the entrance exam procedures have been completed, rankings will be compiled for each student category, based on the number of places available and distributed according to the evaluation criteria set out in [section 5](#) of this call.

The rankings will be published **by Monday, July 21, 2025 at 15:00 CEST** on **Studenti Online** at www.studenti.unibo.it, in the details of the admission request (among the “pending requests”), as the only means of legal publicity on the outcome of the selection.

Please note:

In compliance with the privacy regulations, the final rankings (as well as the eligibility screening results and the exams calendar) are published anonymously, without including the names of the candidates; you can check your position in the rankings through the temporary student number assigned to you on **Studenti Online** during the registration to the entrance exam (you can find it in the “data summary” in the details of admission request).

The temporary student number changes for each selection at the University of Bologna (e.g. for the other curriculum of the Master's degree in *Interpreting*) to which you submit an application; therefore, you are invited to check the rankings with the correct temporary student number.

7 – ENROLMENT

PROVISIONS FOR CANDIDATES WHO TAKE PART IN THE ENTRANCE EXAMS FOR BOTH CURRICULA

- **If a candidate has secured a place in both curricula INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION and CONFERENCE INTERPRETING**, they must enrol in the curriculum of their choice within the deadline for enrolment for winner candidates. In case of technical difficulties in enrolling in the chosen curriculum, it is necessary to promptly contact the Student Administration Office of the Forlì Campus (see the contacts in [section 9](#) of this call).
- **If a candidate who has taken the exams for both curricula is a winner in one curriculum and an eligible candidate in the other curriculum** that they would prefer to be admitted to, they may enrol within the deadline in the curriculum in which they are a winner, and, in the event of a later unallocated places procedure, they may follow the steps set out in [section 8](#) (Unallocated places) of this call.

Should this candidate fail to meet the deadlines to enrol for the curriculum where they have secured a place, and should they not obtain an unallocated place in the other curriculum, they will lose their right to enrol in the Master's degree course in Interpreting.

7.1. Candidates enrolling for the first time

The winner candidates, **starting from Monday, July 21, 2025 at 15:00 CEST and NO LATER THAN Monday, July 28, 2025**, under penalty of forfeiting the right to enrol in the curriculum **INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION** of the Master's degree in *Interpreting* acquired upon passing the entrance exam of the academic year 2025/2026, must:

1. **login on Studenti Online** at www.studenti.unibo.it;
2. select **"REGISTRATION"** and then the course **"INTERPRETING"** in **"SECOND CYCLE DEGREE PROGRAMME"**;
3. **provide the requested information and upload a passport photo.**
Should candidates have provided false information during the application process, they will be immediately excluded from enrolment and may be subject to legal action according to Article No. 496 of the Italian Penal Code. No reimbursement will be made to such candidates;
4. During the online enrolment procedure, candidates will have to **specify the curriculum INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION** in which they are winner candidates and in which they can enrol;
5. pay the first instalment (or alternatively the single instalment annual fee), through the PagoPA platform, referring to the instructions indicated on **Studenti Online** (www.studenti.unibo.it).
Failing to pay the fees within the deadline for enrolment will result in exclusion from the procedure.

THE STUDENT'S CAREER MUST BE ACTIVATED NO LATER THAN FEBRUARY 26, 2026 AT THE LATEST, otherwise enrolment will be canceled.

After the enrolment fee has been paid, students have to check on **Studenti Online**, in the details of the admission request, what are the next steps to proceed with the **IDENTIFICATION** and to activate the university career.

- If you applied for the selection by logging in with SPID or CIE, your identity will be automatically validated after the payment.
- If you applied for the selection by logging in with a username and password, you must proceed with the identification according to the instructions indicated in the details of the enrolment request on **Studenti Online** (www.studenti.unibo.it).

After the career is activated, students will be able to carry out typical university activities and use the available services such as uploading the study plan, booking exams, accessing the Wi-Fi connection, the online libraries and educational resources and the Campus laboratory facilities, as well as using the MyUnibo app and carrying out any other procedure such as change of course, transfer to another university, drop out of university.

You will also receive an email with a QR code that allows you to **print your badge**.

Students who have a previous or concurrent second-cycle university career may apply for recognition by **applying for career shortening** by November 26, 2025 following the instructions set out on the webpage <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/abbreviazione-di-carriera>.

In the following cases, career activation is not automatic and there are further steps to take:

- a) **Non-EU citizens with equivalent status holding an Italian qualification** must send a copy of the valid residence permit allowing the recognition of equivalent status to the Student Administration Office of Forlì Campus at segforli@unibo.it; **if they hold a non-Italian qualification**, they must upload the residence permit together with the other required documents on **Studenti Online** (www.studenti.unibo.it), in the section “Registration a.y. 25_26 - uploading the documents for international students with a foreign degree”, as indicated in point b).

PLEASE NOTE: it is recommended to check very carefully, on page www.unibo.it/studentiinternazionali, what “non-EU students with equivalent status” entails and what are the types of residence permits that allow for the recognition of equivalent status. If you participate in the selection as part of the non-EU citizen with equivalent status category but you do not hold such status, you will not be allowed to complete the enrolment procedure, even in the case of admission and payment of the first installment.

- b) **STUDENTS WITH A NON-ITALIAN QUALIFICATION** should refer to the detailed information on <http://www.unibo.it/iscrizioniLaureaMagistraleTitoloEstero>. The documentation regarding the non-Italian academic qualification must be officially translated and verified as authentic and valuable if required. They will then have to login on **Studenti Online** (www.studenti.unibo.it), select “CALL FOR APPLICATIONS”, then “Registration a.y. 25_26 - uploading the documents for international students with a foreign degree”, upload documents regarding the non-Italian qualification and book an appointment with the Student Administration Office of Forlì Campus by contacting segforli@unibo.it to show the original documentation.
- c) **NON-EU CITIZENS LIVING OUTSIDE OF ITALY** should refer to the detailed information on www.unibo.it/iscrizioneLaureaMagistraleNonUE. The documentation regarding the non-Italian academic qualification must be officially translated and verified as authentic and valuable if required. They will then have to login on **Studenti Online** (www.studenti.unibo.it), select “CALL FOR APPLICATIONS”, then “Registration a.y. 25_26 - uploading the documents for international students with a foreign degree” and upload the documentation regarding the non-Italian qualification, as well as a copy of the student entry visa. Upon arrival in Italy, they must book an appointment at the Student Administration Office of Forlì Campus (contacting segforli@unibo.it) to show the original documents, as well as upload a copy of the receipt confirming the request for the residence permit to activate the university career.

PLEASE NOTE: A candidate's pre-enrolment with the University of Bologna, regardless of whether it is validated or conditional, does not yield any right to finalize enrolment, even if the candidate obtains a visa, is physically present in the country, and is eligible for or has already received studentships or any other student benefits. For enrolment to be effective, the Student Administration Office will check if the foreign undergraduate degree is valid and if the documentation provided is authentic. This will happen after the first installment of student fees is paid and the original documentation is received.

d) If by the deadline of **July 28, 2025** winner candidates have not yet obtained an undergraduate degree, but **have obtained at least 150 CFU/ECTS and/or have finished their exams and are missing only the final exam:**

- can **ENROL CONDITIONALLY;**
- **THE UNDERGRADUATE DEGREE MUST BE OBTAINED NO LATER THAN DECEMBER 31, 2025;**
- in order to enrol conditionally, the winner candidates, after paying the first instalment of student fees, must send to the Student Administration Office of Forlì Campus at segforli@unibo.it **a declaration about their career status, using the template document that can be downloaded on [Studenti Online](#);**
- **the university career will be activated only after obtaining the undergraduate degree;**
- when obtaining the undergraduate degree **from the University of Bologna**, the degree will be received automatically and the career will be activated directly;
- when obtaining the undergraduate degree **from another Italian or foreign university**, in order to activate your career you must login on [Studenti Online](#) and, in the detail of the admission request, enter your graduation mark by clicking on the **"insert graduation mark"** button;
- however, in case of a foreign qualification, in order to activate your career it is also necessary to upload the documentation on [Studenti Online](#) and show the originals to the Student Administration Office of Forlì Campus, as indicated in the point b) above for "students with a non-Italian qualification".
- if the candidate does not obtain a degree **by the mandatory deadline of December 31, 2025**, their admission to the Master's degree will be canceled, even after enrolling conditionally.

7.2. Candidates currently enrolled in another Italian University planning to transfer

Winner candidates must:

- login on [Studenti Online](#) at www.studenti.unibo.it;
- enrol in the curriculum **INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION** of the Master's degree in *Interpreting* following the instructions set out in [paragraph 7.1](#), stating that they are enrolled in another Italian university and that they request to be transferred to the University of Bologna, indicating their current University;

- pay the first instalment (or alternatively the one-off annual fee) through the PagoPA platform, **from July 21, 2025 at 15:00 CEST and no later than July 28, 2025**, following the instructions indicated on **Studenti Online** (www.studenti.unibo.it);
- **hand in the transfer application** to your current Italian University **by the appropriate deadlines**.

It will be possible to attend teaching activities at the university of origin until the transfer application has been submitted. The student career will be active at the University of Bologna **only** after the Master's degree Board ascertains the transfer and approves the continuation of studies.

When the Student Administration Office of Forlì Campus receives the documentation sent by the University of origin, you will be asked to pay a transfer fee; for more details, see <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/trasferirsi-alluniversita-di-bologna>.

7.3. Candidates currently enrolled in another degree programme at the University of Bologna (transfers)

Winner candidates currently enrolled in another degree programme at the University of Bologna may transfer the career **from July 21, 2025 at 15:00 CEST and no later than July 28, 2025**, but must follow different procedures depending on the day on which they forward their request.

A) The winner candidates who want to transfer their career **from July 21, 2025, 15:00 CEST to July 23, 2025** must:

1. login on **Studenti Online** (www.studenti.unibo.it);
2. **enrol** in the curriculum **INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION** of the Master's degree of *Interpreting* following the instructions set out in [paragraph 7.1.](#);
3. **pay the first instalment (or alternatively the one-off annual fee)**, through the PagoPA platform, referring to the instructions indicated on **Studenti Online** (www.studenti.unibo.it).
4. **starting from July 24, 2025 and no later than August 6, 2025, fill out the programme transfer application** following the instructions on **Studenti Online** (www.studenti.unibo.it), namely:
 - **click on "Programme transfer"** and insert the requested information;
 - **pay the transfer fee** (you can check the amount at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/cambiare-corso>).

B) The winner candidates who want to transfer their career **from July 24, 2025 to July 28, 2025** and the candidates who are later selected for the unallocated places within the deadlines indicated in the [GENERAL CALENDAR](#) have to follow these steps:

- login on **Studenti Online** (www.studenti.unibo.it);
- **pay the first instalment (or alternatively the one-off annual fee)** of the new academic year of your current course of study and make sure to be up to date with the payments of enrolment fees of the previous academic years;

- fill out the programme transfer application by clicking on “**PROGRAMME TRANSFER**” and insert the requested information;
- pay the **transfer fee** (you can check the amount at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/cambiare-corso>).

In both cases **A)** and **B)** it will be possible to attend teaching activities of the degree programme of origin until the transfer application has been submitted. The student career will be active at the Master’s degree in Interpreting **only** after the Master's degree Board ascertains the transfer and approves the continuation of studies.

7.4. Simultaneous enrolment

If the student wants to apply for the simultaneous enrolment in two programme degrees, as provided for by Law No 33 of April 12, 2022, they can find useful information on <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/iscrizione-contemporanea-a-corsi-diversi>.

If the student enrolls in one programme degree and is later admitted to another, but does not want to be enrolled in both programme degrees, they do not have to carry out a simultaneous enrolment but:

- if both programme degrees are from the University of Bologna: the student has to request a programme transfer;
- if the programme degree of origin is from another Italian university: the student has to request a career transfer.

Alternatively, the student can drop out of the current course and proceed with a new enrolment ([Section 7.1](#)).

7.5. Fees and benefits for student support

Information about the **amount of tuition fees, student benefits and exemptions** is available yearly on www.unibo.it/Tasse.

The tuition fee required to enrol is composed of a fixed amount of €157.04 and a variable amount calculated according to the economic situation of your family (ISEE) up to a maximum that varies depending on the degree programme.

Fees are calculated progressively based on a valid **ISEE certification**, only if it is submitted according to the terms and deadlines set out on www.unibo.it/Tasse. If no ISEE certification is submitted, the highest fee rate will be applied.

The submission of ISEE is independent from the enrolment procedure. You may submit your ISEE at a different time than enrolment, provided you meet the respective deadlines for ISEE submission and for enrolment. The deadlines are always final and non-negotiable.

Please note: International students with incomes and assets only abroad cannot submit the ISEE certification, but must refer to the information on <https://www.unibo.it/it/didattica/iscrizioni->

[trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attezzazioni-utili-per-le-esenzioni-delle-tasse-universitarie](#).

Students benefits funded through ER.GO

The **Azienda Regionale per il Diritto agli Studi Superiori (Regional Authority for the Right to Higher Education)** – ER.GO publishes every year on its website (www.er-go.it) the calls for scholarships, places in University residences, food vouchers and other benefits.

Applications and procedures for ER.GO benefits are separate from application and enrolment in degree programmes. To request ER.GO benefits you have to apply on their website www.er-go.it, uploading also the ISEE certification. It is advised to apply even if you have not yet decided to enrol in a degree programme at this University. The ER.GO call for applications has a final and non-negotiable deadline.

Important information for students who already have an active university career

Candidates already enrolled in other degree programmes must carefully read the ER-GO call for applications 2025/2026 to check the requirements to qualify for financial aid. This will have to be done before transferring from another degree programme or university (or choosing an “optional” transfer), as the recognition of the credits obtained in the previous university career could affect your access to benefits.

For all ER.GO benefits, the minimum number of credits required is always determined **starting from the year of the very first university enrollment** (even if done at another university, higher level education institution or degree programme, including abroad), regardless of the course year to which students are admitted following the recognition of the credits. Only the credits recognised for the new course are considered valid.

Students benefits funded by the University of Bologna

Information on other **University-funded student benefits** can be found on www.unibo.it/AgevolazioniEconomiche. Specific terms and deadlines apply for each benefit. The deadlines are always final and non-negotiable.

Students with a legal certification of recognized disability equal or higher than 66%, or with a **certification in compliance with Italian Law 104/92**, must submit a copy of the certificate attesting to their condition via e-mail to the Student Administration at segforli@unibo.it. For more information, see www.unibo.it/it/servizi-e-opportunita/borse-di-studio-e-agevolazioni/esoneri-e-incentivi/esenzioni-per-studenti-portatori-di-handicap.

8 – UNALLOCATED PLACES

The unallocated places procedure allows to accept a number of applicants equal to the number of unfilled places after enrollments ([sezione 7](#)), according to the exclusive criterion of ranking order.

There will be only one unallocated places round, with the possibility of an additional extraordinary enrolment phase, if necessary.

To participate in the unallocated places procedure, **from July 21, 2025 at 15:00 CEST and no later than July 28, 2025**, all eligible candidates placed in the rankings after the last of the winners must:

1. **login on Studenti Online** at www.studenti.unibo.it;
2. **click on the button** “I declare my interest in the unallocated places procedure” that you can find in the details of the admission request (among the “pending requests”) after the rankings have been published;
3. verify that your request was successful by logging back into **Studenti Online** and checking the details of your admission request: the system will display **the date in which the request was submitted and provide a receipt for the procedure.**

If you are “Not eligible”, “Absent” or “Excluded” you cannot participate in the unallocated places procedure.

If you are eligible and do not request to participate you will be excluded from all the following steps of the procedure.

The number of places still available and the list of the selected candidates will be officially published **on July 30, 2025 by 10:00 CEST** on **Studenti Online** (www.studenti.unibo.it), in the details of the admission request.

The selected candidates must enrol **starting from July 30, 2025 at 10:00 CEST and no later than August 6, 2025** according to the procedure described respectively in [section 7.1](#) for those who enrol for the first time, in [section 7.2](#) for those who transferred from another Italian University and in [section 7.3](#) for those who transferred degree programme from another course of the University of Bologna.

PLEASE NOTE: If a candidate has taken the entrance exams for both the curriculum in **INTERPRETING AND TECHNOLOGIES FOR COMMUNICATION** and in **CONFERENCE INTERPRETING** and is selected as a winner in one of the curricula and enrolls within the deadline, but at a later phase of the selection (see [GENERAL CALENDAR](#) in section 1.2) **is selected for the unallocated places procedure of the other curriculum and intends to move to the latter**, the candidate must state their decision by contacting the Student Administration of Forlì Campus at segforli@unibo.it using the University e-mail nome.cognome@studio.unibo.it, all within the deadline for enrollment set for that unallocated places procedure. Failure to do so will imply that the student does not wish to take part in the procedure and will remain enrolled in the original curriculum. It will not be possible to change one’s curriculum out of these terms and deadlines.

Similar to the procedure for winner candidates described in [section 7.1](#) of this call, selected candidates who have not yet obtained the required qualification on August 9, 2025, but **have already obtained AT LEAST 150 CFU/ECTS and/or have already passed all the exams and are missing only the final exam**, may enrol conditionally, but **should obtain their undergraduate degree by the firm deadline of December 31, 2025**. Such students must send by e-mail to the Student Administration Office of Forlì Campus the appropriate documentation certifying the advancement status of their undergraduate career and confirm that they have obtained the

undergraduate degree in order to activate their university career according to the terms described in [section 7.1](#). Failure to do so will lead to their enrolment to be canceled.

FINAL NOTES ABOUT THE UNALLOCATED PLACES PROCEDURE:

Any place that should for any reason remain or become vacant after the first unallocated places procedure may be filled during an additional extraordinary procedure. The Council of the Department of Interpreting and Translation has pre-emptively authorized the Director of the Forlì Campus Area to carry out said additional extraordinary procedure for the ELIGIBLE candidates in the rankings who declared their interest in enrolling following the provisions of this Call for applications (in the period from July 21, 2025 at 15:00 CEST to July 28, 2025).

Candidates selected for enrolment will be contacted on their University e-mail account nome.cognome@studio.unibo.it and provided with information about the deadlines for enrolment. Notice will also be given via the **Studenti Online** portal (www.studenti.unibo.it) in the details of the admission request.

The additional extraordinary enrolment phase will close on **November 20, 2025**.

9 – FINAL NOTES

All notices regarding the admission procedure will be published on **Studi Online** (www.studenti.unibo.it).

The detailed privacy policy regarding the processing of personal data can be found on the page www.unibo.it/PrivacyBandiCds.

This notice, issued by an executive order whose protocol number and repertoire are reported in the header of the first page, is subject to the rules detailed in the Ministry of University and Research decree no. 1154/2021 and its subsequent amendments and additions in the field of self-assessment, evaluation, initial and periodic accreditation of universities and degree programmes.

An appeal against this order may be brought before the Administrative Regional Court within 60 days of the date of publication of this call.

The administrator of the enrolment procedure is the Person in Charge of the Student Administration Office of Forlì, Patrizia Ussani, tel.: +39 0543 374815DISCLAIMER

The present English version of the call for applications is not official and is only intended to facilitate communication with non-Italian speaking applicants.

The Italian version of the call for applications is the only legal means of communication of the rules of the admission procedure, also with regard to any disputes.

CONTACT DETAILS

For information on the call for applications and the Degree programme:

Teaching Office Manager Morena Filippini
Department of Interpreting and Translation
Teaching Office

Corso della Repubblica 136, 47121 Forlì

Contacts: <https://corsi.unibo.it/magistrale/Interpretazione/contatti>

Info about applications and the entrance exam

E-mail ammissione.INTECO@dipintra.it

Services to students

tel. +39 0543 374505

The offices may be reached by e-mail, telephone, Microsoft Teams and in person

Teaching Office schedule:

Monday and Thursday, 10:00-12:00 and 14:00-16:00; Tuesday and Friday, 10:00-12:00

Wednesday, 9.00-12.00 and 14:00-16:00; closed on Saturday

For closures and reduced office hours please refer to the course website.

Student Administration Office of Forlì Campus

Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì

E-mail segforli@unibo.it;

For other contacts: <http://www.unibo.it/it/campus-forli/servizi-di-campus/segreteria-studenti>

IT/technical assistance

To receive technical assistance on Studenti online (such as procedures to obtain an institutional User ID and Password, data entry, malfunctioning of online services, etc.):

Studenti Online Help desk

Telephone +39 051 20 80 301

E-mail help.studentionline@unibo.it

Information for international students

On how to enrol if you are an international student or hold a non-Italian BA

Student Administration Office of Forlì Campus

Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì

E-mail segforli@unibo.it;

For other contacts: <http://www.unibo.it/it/campus-forli/servizi-di-campus/segreteria-studenti>

For further information for international students and with a non-Italian BA

(such as eligibility of degree, pre-enrollment procedures, visa and permits of stay, financial aid for international students, etc.):

International Desk (Bologna)

Via Marsala 49/A - Bologna

E-mail internationaldesk@unibo.it;

For other contacts: www.unibo.it/ContattiStudentiInternazionali

Italian language courses offered to international students:

CLA - University Language Centre

Forlì Campus, Via Lombardini 5, 47121 Forlì

E-mail cla.fo-segreteria@unibo.it;

For other contacts: <https://centri.unibo.it/cla/it/contatti/segreterie-studenti-del-cla>

Information on fees and student benefits

Student fees office (Ufficio Contribuzioni Studentesche)

E-mail ases.contribuzionistudentesche@unibo.it;

For other contacts www.unibo.it/Tasse

Information for candidates with disability and SLDs

Service for students with disability and SLDs (Servizio per gli Studenti con Disabilità e con DSA)

E-mail ases.adattamentiammissione@unibo.it;

For other contacts <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

For **OTHER STUDENT SERVICES AT THE FORLÌ CAMPUS** see <http://www.unibo.it/it/campus-forli/servizi-di-campus>.

OFFICE CLOSURES

- National Holidays (www.unibo.it/CalendarioAccademico)

Monday, April 21, 2025;

Friday, April 25, 2025;

Thursday May 1, 2025,

Monday June 2, 2025;

from Monday, August 11 to Friday, August 15, 2025;

Monday December 8, 2025;

Wednesday, February 4, 2026.

For any other exceptional closures, please check www.unibo.it.

THE MANAGER OF THE CAMPUS AREA OF FORLÌ

Dr. Antonella Mattioli